



ESSEX CONSERVATION COMMISSION

Minutes for the Meeting of July 1, 2014

Commissioners:

Wallace Bruce, Chairman
Robert Brophy
Elisabeth Frye
Ted Marshall

James Richardson*
Shirley Singleton
Samantha Stevens

Staff:

Deborah Cunningham
Administrative Clerk

*Absent

The Commission continued a public hearing on a Request to Amend the Order of Conditions filed by Lyndsey Pierro to amend the current plan on file with the Commission to add an 18' x 24' family room and a 12' x 16' deck at 88 Belcher Street. The hearing had been continued pending approval of the BOH on the changes. The applicant's representative, Tom Ford, advised that this had been done and notification sent by email to the Clerk. The Clerk verified that the email had been received. The Chairman then presented the amendment for approval. On a motion made and duly seconded, the Commission voted unanimously to amend the current Order of Conditions. The Clerk advised that the Amended OOC had been prepared and that the only change would be to the plan on file with the Commission. On a motion made and duly seconded, the Commission voted unanimously to issue the Amended OOC.

The Commission continued a public hearing on a Notice of Intent filed by the Town of Essex to demolish a single family home and attached garage and construction of a gravel parking area at 138 Conomo Point. Michael DeRosa and Brendhan Zubricki were in attendance to represent the Town. Mr. DeRosa explained that the reason for placing gravel on the site once the house and garage had been demolished was to keep the Town's options for future use. If the site was loamed and seeded, the DEP would consider the site to undisturbed and it could not be used in the future. The gravel would keep the site "disturbed" and would allow the town options for use in the future. The Commission questioned if the DEP would allow some leeway given that the town would have to wait until the town meeting in November to determine the use of the lot. Mr. DeRosa did not feel this was a possibility but would contact DEP to see if they would make an exception. Since there had been no comments from the DEP and there was still a question on how the site should be stabilized, the applicant requested a continuation to the next meeting. On a motion made and duly seconded, the Commission voted unanimously to continue the hearing to the next scheduled meeting.

The Commission continued a public hearing on a Notice of Intent filed by Charles Cataldo to replace the existing SAS with new Title V septic system and a house addition at 125 Rocky Hill Road. The applicant requested that the hearing be continued because the Agent had not been available for the site visit and a new time had not been arranged to date. On a motion made and duly seconded, the Commission voted unanimously to continue the hearing to the next scheduled meeting.

Business:

The Clerk advised that she had received a letter of resignation from the Agent dated July 1, 2014. The Chairman requested that the Commission accept the Agent's resignation so that the position could be posted immediately. On a motion made and duly seconded, the Commission voted unanimously to accept the Agent's resignation.

Mr. Brophy requested that the Commission review information and pictures he had in connection with the work done at 75 Wood Drive. He presented pictures of the lot with the trees and then a later picture after the trees had been removed. He requested that the Commission consider forwarding this information to the DEP. The Chairman advised he had been informed that a NOI had been filed by Mr. Coose and it was his understanding that the issue of the tree removal had been address. Mr. Brophy agreed that the matter could be tabled until the Commission had reviewed the application submitted by Mr. Coose.

Ms. Singleton addressed the Commission regarding the use of the database and the lack of a formal "tickler" system for monitoring "aftercare" items on projects. She requested that the Commission consider hiring a temporary clerk to review the files and prepare a manual system to log any outstanding reporting requirements. She advised that it was her understanding that there was sufficient funds in the budget to cover this since the current Clerk was only working 50% of the time budgeted for. The Commission agreed to give the matter consideration and asked Ms. Singleton to prepare a job description for their review at the next meeting. Ms. Singleton agreed and advised that she would have to leave the meeting at this time.

The Clerk presented the Commission with the OOC written for the project at 60 John Wise Avenue. She advised that the Commission had not agreed on the conditions for the OOC at the last meeting and had not voted to issue it. The Commission discussed possible conditions and agreed that the applicant had to comply with the reporting required by a previous OOC and had to request a Certificate of Compliance on an open OOC. On a motion made and duly seconded, the Commission voted unanimously to issue the OOC with the conditions specified.

The Clerk presented two Request for a Certificate of Compliance for 23 Lebaron Road. The Agent had been out to inspect and recommended the COCs be issued. On a motion made and duly seconded, the Commission voted unanimously to issue the COCs.

On a motion made and duly seconded, the meeting was adjourned.

Approved: Essex Conservation Commission

Prepared by: Deborah Cunningham, Administrative Clerk

MINUTES FOR ECC MEETING

July 1, 2014